
FACILITIES SUBSECTOR COLLECTIVE AGREEMENT BENCHMARK

Job Family: Transportation

Class Series: Transportation

Grid: 10

Class Title: Transportation Attendant I

I. Level Definition

Positions at this level operate one or a variety of 2-axle transportation vehicles and/or equipment such as trucks and passenger transportation vehicles while carrying no passengers.

II. Typical Duties

- (1) Transports a variety of supplies and/or materials within the organization and externally to and from delivery locations by operating a variety of 2-axle vehicles and/or equipment such as cars, trucks and/or tow motors.
- (2) Operates passenger transportation vehicles while carrying no passengers.
- (3) Operates engine powered equipment such as snow blowers and concrete mixers.
- (4) Performs a variety of routine inspection/maintenance duties on vehicles and equipment such as securing load, cleaning, checking belts, lights and tires and maintaining fluid levels; recommends vehicle and/or equipment repairs as required.
- (5) Maintains related documentation such as log books.
- (6) Performs other related duties as assigned.

III. Qualifications

(1) Education, Training and Experience

Grade 10 or an equivalent combination of education, training and experience. Valid Class 5 vehicle licence if applicable.

(2) Skills and Abilities

- (i) Ability to communicate effectively both verbally and in writing.
- (ii) Ability to deal with others effectively.
- (iii) Physical ability to carry out the duties of the position.
- (iv) Ability to organize work.
- (v) Ability to operate related equipment.