
FACILITIES SUBSECTOR COLLECTIVE AGREEMENT BENCHMARK

Job Family: Stores

Class Series: Stores

Grid: 4

Class Title: Stores Attendant I

I. Level Definition

Under direct supervision positions at this level perform routine, manual tasks and/or assist a Senior Stores Attendant in carrying out stores related duties.

II. Typical Duties

1. Loads and unloads trucks.
2. Assists in unpacking of stock and placing in the appropriate stock location.
3. Transports stock and materials to all areas of the facility following standard procedures.
4. Cleans and rotates stock.
5. Performs other related duties as assigned.

III. Qualifications

(1) Education, Training and Experience

Grade 10 or equivalent combination of education, training and experience.

(2) Skills and Abilities

- (i) Ability to communicate effectively both verbally and in writing.
- (ii) Ability to deal with others effectively.
- (iii) Physical ability to carry out the duties of the position.