

Process  
to Decide Arbitrators  
Full Arbitration  
Community SubSector Health

Starting: April 15, 2013

1. The party referring a matter to arbitration pursuant to Article 9 will write to the opposing party (HEABC or the Union) requesting that an arbitrator be assigned.
2. A copy of this request should be sent to:  
  
esther.ostrower@bcgeu,  
MattP@heabc.bc.ca,  
RoseE@heabc.bc.ca, and  
the Employer.
3. Upon receipt of the request, the HEABC Administrative Assistant will record the date of the request.
4. The parties have two weeks from the date of the request for appointment of an arbitrator to agree on any arbitrator, either those on the list in Article 9.2(d) the Collective Agreement (the "Rotation") or someone that is not on the list and set a date.
5. The Rotation is: Mark Brown, Joan Gordon, Judi Korbin, John McConchie, Vincent L. Ready, Chris Sullivan, John Hall, Stan Lanyon, and Heather Laing.
6. If the parties are successful at agreeing on an arbitrator within the two weeks, they must notify all of the people in #2 above. The file will then be removed from the files awaiting assignment, having never been assigned a name on the Rotation.
7. If the parties have not agreed within two weeks on an arbitrator, the HEABC Administrative Assistant will assign the arbitrator that is next on the Rotation. This will be done on the following Friday after the two weeks have passed.
8. Both parties to the grievance and those listed in #2 above will be notified of the assigned arbitrator.
9. The parties themselves notify the arbitrator of their appointment to the grievance.

April 17, 2013

Matt Prescott and Esther Ostrower